

LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT
FOR
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS (PBIS)
CONSULTING AND TRAINING SERVICES
STUDENT SUPPORT SERVICES

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

CENTINELA VALLEY UNION HIGH SCHOOL DISTRICT, hereinafter referred to as "District," mutually agree as follows:

1. BASIS OF CONTRACT AND SCOPE OF WORK

LACOE's Division of Student Support Services provides a variety of services for school districts within the County of Los Angeles. District has requested that LACOE provide Positive Behavior Interventions and Supports (PBIS) consulting and training to District leadership teams, site administrators and coaches. LACOE has agreed to perform the work to be done in accordance with the terms and conditions of this Contract and Exhibit A – PBIS Training Module, attached hereto, incorporated herein, and made a part hereof. District will provide LACOE with a list of all participating school(s) and notify LACOE if any changes occur. All work shall be coordinated with LACOE's project director who is Cindy Chaffee.

2. TERM

This Contract is effective July 1, 2017 and shall remain in effect through June 30, 2018.

3. PAYMENT

District shall pay LACOE the amount of Three Thousand Nine Hundred Dollars (\$3,900.00) per school, per year. LACOE will provide training for One (1) District school(s) during the current term for a total not to exceed amount of Three Thousand Nine Hundred Dollars (\$3,900.00). District will be committed to the number of school(s) listed above.

District shall make payment to LACOE upon 30 days of receipt of an invoice.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District and LACOE shall take out and maintain such general liability, property damage, workers' compensation and automobile insurance as is required to protect their interests.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE:

Administrative Services Manager
Contracts Section
LOS ANGELES COUNTY OFFICE OF EDUCATION
9300 Imperial Highway, ECW-153
Downey, CA 90242-2890

District:

Mailing Address is District Office

7-11. SECTIONS RESERVED (Intentionally left blank)

12. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, District, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1.

13. INDEPENDENT DISTRICT

While performing its obligations under this Contract, District is an Independent Contractor and not an officer, employee or agent of LACOE. District shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of LACOE. District warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) and the California Employment Development Department (EDD) for qualification as an Independent District including, but not limited to, being hired on a temporary basis, having some discretion is scheduling time to complete contract work, working for more than one employer at a time, and acquiring and maintaining its own office space and equipment.

14. ASSIGNMENT

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, District shall not subcontract the work to be performed pursuant to this Contract without prior written approval of LACOE. The names and qualifications of subcontractors or others whom District intends to employ, other than those identified, shall be submitted to LACOE for prior written approval.

15. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

16. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

17. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

18. SEVERABILITY / WAIVER

- 18.1. If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.
- 18.2. No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

20. TERMINATION

The Contract may be terminated by LACOE upon written notification.

21. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

22. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

23. COMPLIANCE WITH LAW

District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. District warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

24. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

26. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

27. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

28. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

29. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

30. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to pay any funds to District under this agreement, and the District shall not be obligated to perform any provisions of this agreement.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

31. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agree to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

32. TOBACCO-FREE WORKPLACE

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The County Board recognizes the health hazards associated with smoking and the use of tobacco products including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits

the use of tobacco products at any time in LACOE-owned or leased buildings, on LACOE property and in LACOE vehicles.

33. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

34. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

- 34.1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 34.2. Have not, within a three (3) year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 34.3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 34.2 above, of this certification; and,
- 34.4. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

35. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

CENTINELA VALLEY UNION HIGH
SCHOOL DISTRICT

By _____
Peace Aneke
Administrative Services Manager
Administrative Services
Controller's Office

By _____

Typed or Printed Name

Title _____

Date _____
jmd 8/1
Report 7/31/17

Date _____

Exhibit A – PBIS Training Module

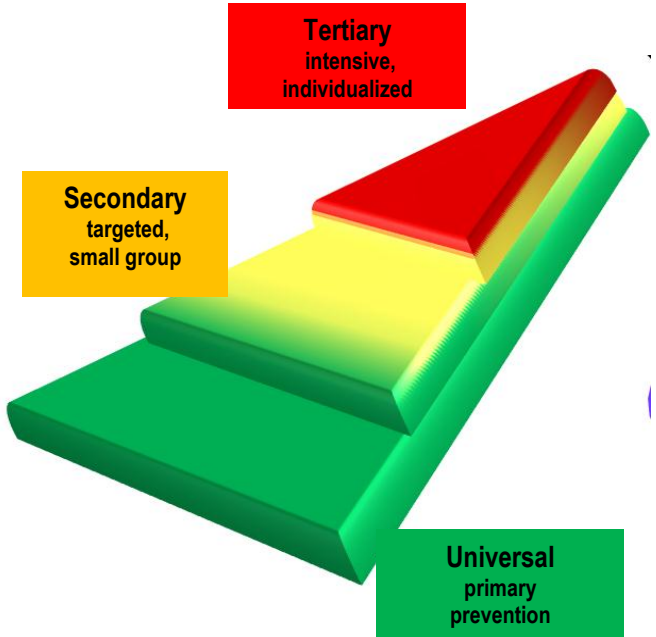
Tier 1	Tier 2	Tier 3
Year 1 Training	Year 1 Training	Year 1 Training
District Leadership Team: 1- 2 hour <ul style="list-style-type: none"> Awareness Training Site Tier 1 Team: 3 Days - Universal Tier Steps 1-8 <ul style="list-style-type: none"> Day 1: Steps 1-3 Day 2: Steps 4-6 Day3: Steps 7-8 Site Administrator & Coach: 3 Days <ul style="list-style-type: none"> Implementation tools Systems Change Trainer of Trainers District Coach: District Coaches Network <ul style="list-style-type: none"> District-wide implementation support Ongoing Consultation and Technical Assistance 	Site Tier 2 Team: 3 Days – Secondary Tier Steps 1-8 <ul style="list-style-type: none"> Day 1: Steps 1-3 Day 2: Steps 4-5 Day 3: Steps 6-8 Site Administrator & Coach: 3 Days <ul style="list-style-type: none"> Implementation tools Systems Change Trainer of Trainers District Coach: District Coaches Network <ul style="list-style-type: none"> District-wide implementation support Ongoing Consultation and Technical Assistance 	Site Tier 3 Team: 3 Days - Tertiary Tier <ul style="list-style-type: none"> Day 1: TBD Day 2: TBD Day 3 TBD Site Administrator & Coach: 3 Days <ul style="list-style-type: none"> Implementation tools Systems Change Trainer of Trainers District Coach: District Coaches Network <ul style="list-style-type: none"> District-wide implementation support Ongoing Consultation and Technical Assistance
Year 2 Training	Year 2 Training	
PBIS Site Tier 1 Team: 3 Days <ul style="list-style-type: none"> Day 1: Classroom Management Day 2: Implicit Bias Day 3: Family Engagement Site Administrator & Coach: 3 Days <ul style="list-style-type: none"> Implementation tools Systems Change Trainer of Trainers District Coach: District Coaches Network: 3 Days <ul style="list-style-type: none"> District-wide implementation support Ongoing Consultation and Technical Assistance 	Site Tier 2 Team: 3 Days <ul style="list-style-type: none"> Day 1: Data Based Decision Making Day 2: Bully Prevention/Restorative Practices Day 3: Social Emotional Learning Site Administrator & Coach: 3 Days <ul style="list-style-type: none"> Implementation tools Systems Change Trainer of Trainers District Coach: District Coaches Network: 3 Days <ul style="list-style-type: none"> District-wide implementation support Ongoing Consultation and Technical Assistance 	
Year 3 Training	Tier-to-Tier Transitions	
PBIS Site Tier 1 Team: 3 Days <ul style="list-style-type: none"> Day 1: Data Based Decision Making Day 2: Bully Prevention/Restorative Practices Day 3: Social Emotional Learning Site Administrator & Coach: 3 Days <ul style="list-style-type: none"> Implementation tools Systems Change Trainer of Trainers District Coach: District Coaches Network: 3 Days <ul style="list-style-type: none"> District-wide implementation support Ongoing Consultation and Technical Assistance 	<p>For successful implementation, schools need to meet fidelity of one Tier before transitioning to the next. Because support at Tiers II and III is intended to build upon Tier I support, a solid Tier I system is a prerequisite for additional Tiers. Schools use data to determine the extent to which PBIS core features are in place, indicating they are ready to begin training in the next Tier. Most schools need more than one year of training and support in a Tier before moving on to the next Tier.</p>	

Exhibit A – PBIS Training Module

Positive Behavior Interventions and Supports (PBIS) provides a multi-tiered system of supports (MTSS) for school sites to organize evidence based behavioral interventions into an integrated continuum that enhances academic and social behavior outcomes for all students.

LACOE PBIS Team
Contact us: pbis@lcoe.edu

Cindy Chaffee, Ed.D. Consultant III
Arleen Bates, M. Ed. Consultant II
Michael Chavez, Ed. D. Consultant II
Marcia Reily, M.A. Sp. Ed. Consultant II
Tom Steele, M. Ed. Consultant II
Melissa Speck, Ed.D. Consultant II



Community Health and Safe Schools (CHSS) Unit
Division of Student Support Services

LACOE PBIS Trainers have certification* in:

- ▲ PBIS Assessment
- ▲ SWIS & CICO SWIS
- ▲ Restorative Practices
- ▲ Bully Prevention
- ▲ Multi-Tiered Systems of Support
- ▲ Applied Behavior Analysis
- ▲ Dialectical Behavior Therapy

**No Certification exists for PBIS Trainers*

PBIS is aligned with
Every Student Succeeds Act

PBIS is aligned with
LCAP:
School Climate
Student Engagement

The LACOE PBIS Team has regional
training facilities in multiple
locations across
Los Angeles County

*“Teaching behavior as
relentlessly as we teach
reading or other academic
content is the ultimate act of
prevention, promise, and
power underlying PBIS and
other preventive
interventions in America’s
schools.”*

Algozzine, Wang, & Violette, 2011



**Los Angeles County
Office of Education**

Serving Students ■ Supporting Communities ■ Leading Educators

**Positive Behavior
Interventions and
Supports
~PBIS~**

PBIS
PBIS
PBIS

POSITIVE BEHAVIOR INTERVENTIONS & SUPPORTS



**Los Angeles County
Office of Education**