

**Centinela Union Valley High School District**  
**Minutes**

**Regular Board Meeting**

September 12, 2017, 5:00 PM

District Board Room

14901 S. Inglewood Avenue, Lawndale, CA

Closed Session at 5:00pm; Open Session follows at approximately 5:45pm

**Attendance Taken at 5:02 PM:**

Present:

Mrs. Rocio Pizano  
Ms. Gloria Ramos  
Mr. Hugo Rojas  
Mr. Daniel Urrutia

Absent:

Ms. Marisela Ruiz

**1. CALL TO ORDER**

Minutes:

President Gloria Ramos called the meeting to order at 5:02pm. For the record, Ms. Ramos mentioned that she had an opportunity to shake the hands of a World War II veteran today which was awesome, and as she was going in to Target, she shook another veteran of the first Desert Storm and in their honor and of all the men and women, thanked them for what they do.

**2. SALUTE TO THE FLAG**

Minutes:

In honor of all the military men and women, Ms. Ramos led the flag salute.

**3. ROLL CALL**

Minutes:

All board members--Gloria Ramos, Hugo Rojas, Rocio Pizano, Daniel Urrutia—were present, except for Marisela Ruiz who was sick but there was no word if she was coming in. (Note: Ms. Ruiz was not able to attend this meeting.)

**4. AGENDA**

Minutes:

Ms. Ramos moved to approve the agenda pulling Item 16.B.5, seconded by Mr. Rojas. The agenda was approved by a vote of 4-0.

**Motion Passed:** Passed with a motion by Ms. Gloria Ramos and a second by Mr. Hugo Rojas.

Yes Mrs. Rocio Pizano

Yes Ms. Gloria Ramos

Yes Mr. Hugo Rojas

Absent Ms. Marisela Ruiz

Yes Mr. Daniel Urrutia

## **5. PUBLIC COMMENTS: CLOSED SESSION AGENDA ITEMS**

Minutes:

There were no comments from the public.

## **6. RECESS TO CLOSED SESSION**

Rationale:

CLOSED SESSION in accordance with Government Code Section 54957 regarding:

Minutes:

The Board recessed to Closed Session at 5:05pm to discuss Public Employee Discipline/Dismissal/ Release, Conference with Labor Negotiator, Conference with Legal Counsel-Existing Litigation--Jose Fernandez v. CVUHSD, Los Angeles Court Case No. BC578837.

### **6.A. PERSONNEL**

#### **6.A.1. Public Employee Discipline/Dismissal/Release [Government Code Section 54957(b)(1)]**

Minutes:

No disclosure was made.

### **6.B. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code Section 3549.1**

Minutes:

No disclosure was made.

#### **6.C. Conference with Legal Counsel - Existing Litigation - Pursuant to Government Code Section 54956.9(d)(1) Jose Fernandez v. Centinela Valley Union High School District, Los Angeles Court Case No. BC578837**

Minutes:

No disclosure was made.

## **7. RECONVENE TO PUBLIC SESSION**

Rationale:

PUBLIC SESSION to make disclosures of action taken in closed session, if any, as required by Government Code Sections 54957.7 and 54957.1.

Minutes:

The Board reconvened to Open Session at 6:08pm. There was no disclosure made.

## **8. STUDENT REPORTS**

Minutes:

Gloria Jones Horton, Hawthorne HS's new ASB president, highlighted their school's activities, as follows: Academics: Hawthorne had the highest ADA last year and still holds that place as the year starts, with the goal of 97%; administrators and RTI specialist conduct regular tardy sweeps to promote timely attendance; students are encouraged to participate in the PSAT preparation for the October 11-12 PSAT for 9th thru 11th grade students; Media Center offers student tutoring after school Monday-Thursday; counselors conduct "Back on Track" meeting for students (and families) who are credit deficient; HHS is implementing a monitoring tool for English language and long-term English learners with the goal of promoting reclassification; in lieu of issuing books, 9th graders are issued Chromebooks to use at school and at home. Parent Engagement: On 8/21, 9th grade parent orientation; 8/30 and 8/31, 10th-12th grade Parent Welcome and informational meetings; parents participated in a workshop and learned how to read their child's transcript. Back-to-School Night is scheduled for 9/13 with open campus at 4:00pm, Principal's welcome at 5:00pm in the cafeteria, and class visits from 5:30pm-7:00pm. Million Father March Initiative/Dad's Day on Campus is scheduled for 9/19. College & Career Preparation: Ongoing workshops in partnerships with colleges and universities; students are provided a weekly college bulletin with important information such as deadlines for SAT/ACT, support programs, and upcoming college speakers (UCLA 9/19, CSULB: 9/15, USC: 9/13). The monthly College/Career Scholarship Bulletin provides information for upcoming Open House events from

colleges/universities (10/7 UCLA, 10/8 LMU). Athletics: A schedule of upcoming home and away competitions for volleyball and football was provided to the Board; Varsity football is undefeated. Activities: ASB is growing with the addition of Club ASB which meets after school; ASB got off to a rocking start by hosting Welcome Week in August to kick off the school year; 9/13 Fall Blood Drive from 9am-3pm in the West Gym; HHS will host this week their first home football game.

Lizandro Franco, Lawndale HS ASB president, reported on their school's activities: Before the school year, students were welcomed to Lawndale for registration to get everyone their classes, pictures, and registration information. Link Krew held training for new and returning Link Krew leaders over the summer which included simulations, assignments of Freshmen Krews and how to be successful Link leader. They kicked off the school year with an all-day focus on ROCKS where students participated in circles, lessons, and activities about ROCKS in their classrooms; they had Jose Medina, inspirational speaker, who reminded students the importance of dreaming BIG; held a rally in the gym with performances by Cheer, Marching Band, and Color Guard. Each grade level held a parent meeting hosted by Viviana Hernandez and the associate principal overseeing the grade level; parents were informed of school policies, college information, and upcoming dates. Club Rush was held on 9/8 where over 40 clubs and teams signed up students for information about meetings, social media accounts, and getting students to receive Remind texts, with performances by the Ukulele Club, Cinema Live, and Dance Competition Team. Student Council held a two-day summer camp for new and returning ASB students to participate in get-to-know-you activities, trainings on business procedures, event planning, communication skills, and class responsibilities; students were treated to a presentation by Dr. O'Brien, a former student council member. The Lawndale varsity football team is currently undefeated under Coach Clark, and looks forward to playing Leuzinger at home on Friday; tailgate will start at 5:30pm in the Lawndale football field. Girls' volleyball team won 3-0 over Leuzinger on 9/5 at Leuzinger.

Ricardo Herrarte, Leuzinger High School ASB president, shared their school's activities with the Board and audience as follows: On 8/16 they hosted incoming Freshmen to get a glimpse of what going to Leuzinger is all about; Leu Crew and ASB students led the freshmen on tours through ice breakers and mentors were available to answer questions and for advice. They held their first rally on the first day of school on 8/21 with entertainment from Olympian cheerleaders and games led by ASB; "The Olympian Way" was shared with all students in every classroom; an MCA-made set of videos was created to give students specific examples on dress code, getting Cs or better for college, PBIS and school-wide behavior expectations, arriving school on time, staff knowledge and how to find them and how they can be of help, and a tour of the campus. Lunchtime activities were held during the first week of school from Monday to Thursday where anyone could participate. On 8/25, varsity Olympian football team travelled to Lakewood High School and won the game 20-2; 8/31 girls' basketball team had a game with Power 106 at Hawthorne HS; Olympians would like to thank the Cougar administration for allowing to host the event at their school site. The first tailgate of the year was held on 9/1 where food was given out for free, games were hosted, and face painting was held. CCA Academy held their 4th annual meet-and-greet on 9/4 where students and parents learned about the Academy and given a spread of food prepared by CCA students. Hawthorne Community TV came out to this event to film students and share information with the community about the Culinary Careers Academy. Join-a-Club Day was held on 9/6 to allow about 20 approved clubs to set up tables to recruit members and spread their club purpose. They also had Mental Health meet-and-greet where students were able to enjoy snacks and meet new school social worker and psychologists. A group of students had the opportunity to visit UC Irvine; their school's vision is to have every student college/career ready. The school is celebrating attendance awareness this month. Classes that have perfect attendance will be awarded SPIRIT points and teachers will be entered in a raffle. This Thursday, ASB will host Back to School Night where parents can come and meet their student's teachers. Friday is the football game between Olympians and Lawndale Cardinals. Students will be visiting Mount St. Mary's College and Cal State LA on 9/25. Saturday School will begin on 9/30 from 8:00am-12pm.

Aaron Stamps, newly elected ASB president at Loyde High School, shared that he attended Hawthorne High School for two years and transferred his junior year to Loyde HS. He is part of Renaissance which is their student leadership program on site and they are in charge of planning and executing student events on- and off-site such as fundraisers and September Attendance Awareness Month activity, which is drop the bean before 8:15am. Before security check, students drop the bean to another container and as it fills up, there are certain prizes and goals to be met. Renaissance is also in charge of the Friday Rally where they have different activities every Friday. On September 6, they had Back to School Night where students showed up with their parents and were introduced to teachers and showed them some of their artwork. There were also raffles and won prizes. They had the fundraiser at Parent Night where they sold old student art at a silent auction and parents had the option of bidding on certain art pieces; Principal Wardrop started the bid on two items. He also reported that there are some renovations going on office and Wellness Center which is not yet up and running. Students are all excited for the opportunity to have and take advantage of the Wellness Center, which students will hopefully go for counseling and other emotional services. On the first day of school, they talked about CARES Commitment, Attitude, Respect, Encouragement, and Safety. Students went around classrooms talking about the importance of these letters and look forward to the school year on how they can enforce and re-inforce those different qualities and they also took part in the motivational speaker with Lawndale and thanked them for having them in their auditorium. He thanked the Board for their time.

**9. ITEMS FROM CSEA, CHAPTER 47 - JOSE LEMOS, PRESIDENT**

Minutes:

CSEA Vice president Nina Lofton spoke on behalf of president Jose Lemos who was not present at the meeting. She shared that the school year is getting off to a great start and CSEA unit members are forging ahead to make this the best year for all. She hopes for the growth of student attendance, academic achievement, reduce absenteeism, and great success in the overall graduation rate. As CSEA strives to meet these basic milestones, she said she hopes management reviews the rate at which they are creating management positions as seen in 15.C. in today's board agenda; we have a new management position being created on the Classified side. She noted that members of CSEA is having a hard time accepting there are no funds to increase salaries. When they see either promotions, creating management positions, positions being reclassified into higher paying positions these kinds of moves result in low morale and decreased work performance. She hopes there are opportunities and the funding to share with all employees which she believes will improve their lives and reflective in higher work performance and improved morale.

**10. ITEMS FROM CVSTA/CTA - DR. TEMISHA BRAME, PRESIDENT**

Minutes:

CVSTA president Dr. Temisha Brame was pleased to report that "we are off to a good start in Centinela Valley for the academic year." Educators have been busy delivering instruction and developing the leaders of tomorrow. She asked to consider making wellness centers at all the sites for the adults. She said they have had some bumps on the road regarding mandatory directives but have since found common grounds and appreciated having the opportunity to work with cabinet members. She raised one issue regarding today's board agenda regarding the development and establishment of a new position. The creation of a new position in CV seems contrary to their belief of fiscal uncertainty. She humbly requested to evaluate and re-evaluate the talent and skills of the current employees rather than the creation of a new management position.

**11. COMMENTS FROM THE BOARD**

Minutes:

Board member Daniel Urrutia gave a shout out to all the departments that worked all summer, especially Accounting and Human Resources, staff at the schools, Purchasing, IT; kudos to everyone for keeping this district running. Exciting additions are the social workers at all school sites, new marquees going up soon, the Digital Learning Initiative for the current freshman students. He is excited what else 2017-18 brings us.

Board clerk Rocio Pizano is very excited about the marquees that are going up on all the schools. She also wanted to give a shout out regarding Leuzinger and Hawthorne events where LZ/HA staff and students were acknowledged by visiting teams/staff saying that they were very kind and friendly people. It is a good feeling to hear from outside people and glad that they took the time to write us and let us know. She is most excited to what the new school year will bring.

Board vice president Hugo Rojas did not make any comment.

Board president Gloria Ramos commented: "I had already spoken a little bit to our students which is really warming because right now, we are going through a lot of things with hurricanes, and with earthquakes and regardless of borders, there's a lot of stuff in the media that can divide us, and I'm really, not just proud of what our students are doing but what the adults are showing. And even the things that were different, you know, that we have that are not so uncommon, that we are able to reach across the Board and unify, I really appreciate that. I see again what our students are doing and its really just beautiful there, may we continue to show that example for all things out there. That's one thing. Thank you everybody that is not only here today, but that stood with us all these years, too. We have seen a lot of changes and I'm very proud of our staff for being with us coz there's a lot of things that are happening right now that could challenge us, and I'm just so proud of everybody that we're just forward, thinking about our kids, and that's where our mentality is at, and it's really paying off. I'm just very proud of all that and I want to thank everybody in not so many words, and I'm just saying it's great to be part of the family. Thank you."

**12. COMMENTS FROM THE SUPERINTENDENT**

Minutes:

Superintendent Dr. Gregory O'Brien agreed that the start of the year was fantastic commenting that everyone was happy with the ways things are turning out. He gave a big shout out to the Digital Learning Initiative team Molly Nellman, Gil Gutierrez, and the entire team for their work in distributing the Chromebooks to all freshmen class. Dr. O'Brien reported the successful sale of the \$55 million in bonds which, because of some delays, the interest rates dipped which saved taxpayers about \$12 million dollars in interest costs. He announced the new social worker at every site and two interns working to develop our on-

campus Wellness Centers. He also announced the Back to School Night (B2SN) at Hawthorne: Wednesday, 9/13 at 5:00pm; Leuzinger: Thursday, 9/14 at 6:00pm; Lawndale: next Wednesday, 9/20 at 6:00pm; Lloyd: one B2SN/quarter (held 9/6 and next will be 11/1 at 6:00pm). Dr. O'Brien reported two success stories from outside people (parent) who took the time to email staff about Leuzinger HS students for their friendly, respectful and professional behavior towards visiting football team; an officiating referee praised the Hawthorne football players for their sportsmanship cordial and respectful--after their game against South Torrance. Lastly, Dr. O'Brien will be at Hawthorne HS tomorrow to give blood.

### **13. REPORTS TO THE BOARD**

#### **13.A. INFORMATION ITEMS**

##### **13.A.1. Conference Session: Staff Development Information**

**Conference/Workshop Attendance Approval in Accordance with Board Policies 4131, 4231, and 4331**

### **14. PUBLIC COMMENTS: OPEN SESSION AGENDA ITEMS**

Minutes:

There were no comments from the public.

### **15. GENERAL ADMINISTRATION**

#### **15.A. BUSINESS SERVICES DIVISION**

##### **15.A.1. Approval of Resolution No. 17-18/004 "GANN" Limit**

Rationale:

Education Code 42132 requires that the governing board of each school district adopt a resolution to identify the appropriations limit for the district for the preceding fiscal year.

**Motion Passed:** Approve Resolution No.17-18/004 for Adopting the GANN Limit for 2016-2017 and 2017-2018. Passed with a motion by Mrs. Rocio Pizano and a second by Ms. Gloria Ramos.

Yes Mrs. Rocio Pizano

Yes Ms. Gloria Ramos

Yes Mr. Hugo Rojas

Absent Ms. Marisela Ruiz

Yes Mr. Daniel Urrutia

##### **15.A.2. Approval of 2016-2017 Unaudited Actuals**

Rationale:

Annual Board approval is required for the submission of the 2016-2017 Unaudited Actuals to the Los Angeles County Office of Education and the California Department of Education.

**Motion Passed:** Approve the 2016-2017 Unaudited Actuals as presented. Passed with a motion by Mr. Hugo Rojas and a second by Mr. Daniel Urrutia.

Yes Mrs. Rocio Pizano

Yes Ms. Gloria Ramos

Yes Mr. Hugo Rojas

Absent Ms. Marisela Ruiz

Yes Mr. Daniel Urrutia

**15.A.3. Approval of Addendum to the Agreement between TELACU Construction Management and Centinela Valley Union High School District for Program Management Services, Extending the Agreement Five Years (2017-2022)**

**Rationale:**

Approval of addendum to agreement is requested between TELACU Construction Management and Centinela Valley Union High School District for program management services, extending the agreement five years (2017-2022).

**Motion Passed:** Approve addendum to agreement between TELACU Construction Management and Centinela Valley Union High School District for program management services. Passed with a motion by Mrs. Rocio Pizano and a second by Mr. Hugo Rojas.

Yes Mrs. Rocio Pizano

Yes Ms. Gloria Ramos

Yes Mr. Hugo Rojas

Absent Ms. Marisela Ruiz

Yes Mr. Daniel Urrutia

**15.A.4. Approval of Centinela Valley Union High School District Flag**

**Rationale:**

The Board of Education has requested the development of a District flag. Attached are two samples for the Board to consider and approve a design.

**Minutes:**

President Ramos noticed that there was no flag flying on the third pole in front of the District Office and investigation found that there was no district flag. With regards to the flag design, Dr. O'Brien mentioned the two designs--one with black circle, and one with red--and asked what they prefer. The other option was to have the red with white lettering. The board asked CSEA vice president Nina Lofton if she is agreeable with the board's selection and she was in agreement for the red with white lettering on the district flag.

**Motion Passed:** Approve Centinela Valley Union High School District flag. Passed with a motion by Ms. Gloria Ramos and a second by Mr. Hugo Rojas.

Yes Mrs. Rocio Pizano

Yes Ms. Gloria Ramos

Yes Mr. Hugo Rojas

Absent Ms. Marisela Ruiz

Yes Mr. Daniel Urrutia

**15.B. EDUCATIONAL SERVICES DIVISION**

**15.B.1. Approval of the 2017-2018 Single Plans for Student Achievement for Hawthorne, Lawndale, and Leuzinger High Schools**

**Rationale:**

The 2017-2018 School Plans for each school site describe improvement goals and supporting activities to be implemented as part of a Single Plan for Student Achievement (SPSA). The program that is included is the Federal No Child Left Behind Act (NCLB) Title I. Coordination of activities with the Special Education Program, English Learner Program, Foster Youth Program, and other site-supporting programs is also included in each plan. School Plans support expenditure of funds under the Centinela Valley Union High School District's State Application for Funding Consolidated Categorical Aid Programs for 2017-2018.

**Motion Passed:** Approve and adopt the Single Plan for Student Achievement for Hawthorne, Lawndale, and Leuzinger Schools, effective school year 2017-2018. Passed with a motion by Ms. Gloria Ramos and a second by Mrs. Rocio Pizano.

Yes Mrs. Rocio Pizano  
Yes Ms. Gloria Ramos  
Yes Mr. Hugo Rojas  
Absent Ms. Marisela Ruiz  
Yes Mr. Daniel Urrutia

#### **15.B.2. Approval of Revision to Adopted Textbooks/Instructional Materials List**

Rationale:

Board Policy 6161.1 recognizes that all students in grades K-12 are to be provided with instructional materials that are aligned to state content standards. The CVUHSD Textbook Survey 2017-2018 list those materials previously approved with revisions to newer editions for the following courses: ASL 1/Sign Language updated edition from 1993 to 2008 edition; ASL 2/Sign Language 2 updated edition from 1993 to 2008 edition.

**Motion Passed:** Approve new textbook adoptions. Passed with a motion by Ms. Gloria Ramos and a second by Mr. Hugo Rojas.

Yes Mrs. Rocio Pizano  
Yes Ms. Gloria Ramos  
Yes Mr. Hugo Rojas  
Absent Ms. Marisela Ruiz  
Yes Mr. Daniel Urrutia

#### **15.B.3. Approval of CSUDH "Project Reach" Tutor Program**

Rationale:

California State University, Dominguez Hills will provide 95 trained college tutors across the content areas.

**Motion Passed:** Approve contract with California State University, Dominguez Hills to provide 95 trained college tutors across the content areas, effective September 12, 2017 through June 30, 2018. Passed with a motion by Ms. Gloria Ramos and a second by Mr. Daniel Urrutia.

Yes Mrs. Rocio Pizano  
Yes Ms. Gloria Ramos  
Yes Mr. Hugo Rojas  
Absent Ms. Marisela Ruiz  
Yes Mr. Daniel Urrutia

#### **15.B.4. Approval of CSUDH "Project Reach" Tutor Program for English Learners**

Rationale:

California State University, Dominguez Hills to provide 13 trained college tutors for English Learners, effective September 12, 2017 through June 30, 2018.

**Motion Passed:** Approve California State University, Dominguez Hills' contract to provide 13 trained college tutors for English Learners, effective September 12, 2017 through June 30, 2018. Passed with a motion by Mr. Hugo Rojas and a second by Mrs. Rocio Pizano.

Yes Mrs. Rocio Pizano  
Yes Ms. Gloria Ramos  
Yes Mr. Hugo Rojas  
Absent Ms. Marisela Ruiz  
Yes Mr. Daniel Urrutia

## 15.C. HUMAN RESOURCES

### 15.C.1. Approval for the Establishment of a New Position - Landscape Management Specialist

#### Rationale:

The District considers that it is in the best interest of the Centinela Valley Union High School District to establish the position of Landscape Management Specialist to work under the general supervision of the Director of Facilities and Operations. The incumbent in this position will perform duties related to supervision of grounds workers; provide expertise in landscaping; assist in overseeing and assuring District grounds are maintained in a clean, safe and orderly condition; assist in planning, organizing and managing the daily operations and activities of the District's grounds services to assure smooth and efficient delivery of services to sites and offices. Some of these duties are currently performed by an outside contractor.

#### Minutes:

Mr. Ron Hacker explained that landscaping in the district is more complicated than it used to be. There are numerous planters with different kinds of irrigation and a variety of plants and planters and realized that we need some expertise that we don't have one. We realized that we need to recruit someone who has some experience not just in maintaining but in choosing what types of plants and what type of ground cover. This position is a working supervisor, someone who will be working alongside all of the groundskeeper and at the same time bring some expertise. This position would replace some of the outside contractors we used before.

Facilities Director Eric Mirabal stated that the position will also include the athletic fields--baseball field, football field, to maintain a new look which would require a lot of maintenance fertilizing, seeding, herbicide treatment, which requires a higher level of expertise, and remarked that these would also be taken up by staff. He agreed with Ms. Ramos inquiry that this will be in-house as opposed to hiring outside people which would save the district money.

Ms. Ramos feels that there is lack of communication regarding this matter and the union is not getting it and would like this communication to happen between the union and the administration, before it comes up to the Board again, commenting that this is more of morale blow to the union with outside people coming in. Ms. Pizano commented about the possibility of training somebody in-house and sending them to classes to learn the expertise that is needed instead of hiring somebody from the outside and that would definitely bring morale.

Mr. Hacker explained that the Board is just directing Personnel Commission to create a job description, create a position, and create a salary recommendation to the Board. The District cannot even fly the position until it comes back to the Board for final approval and at that point, the District will make a final decision as to whether to fly the position.

Ms. Ramos asked for the vote: Mr. Urrutia: Yes (staff recommendation); Ms. Pizano: No (would like to wait); Mr. Rojas: Yes (staff recommendation); Ms. Ramos: Yes (with the directive to have more study and take into account Ms. Pizano's comment as well). Vote: 3-1 (Pizano)

**Motion Passed:** Approve the establishment of a classified position (Landscape Management Specialist) with related job description and salary allocation. Passed with a motion by Mr. Hugo Rojas and a second by Mr. Daniel Urrutia.

Yes	Mrs. Rocio Pizano
Yes	Ms. Gloria Ramos
Yes	Mr. Hugo Rojas
Absent	Ms. Marisela Ruiz
Yes	Mr. Daniel Urrutia

## 16. CONSENT CALENDAR

#### Minutes:

All items under Consent Calendar were approved, except for Item 16.B.5 (Atkinson Andelson Loya Ruud & Romo agreement) which was pulled at the beginning of the meeting.

**Motion Passed:** Passed with a motion by Mr. Daniel Urrutia and a second by Mr. Hugo Rojas.

Yes Mrs. Rocio Pizano  
 Yes Ms. Gloria Ramos  
 Yes Mr. Hugo Rojas  
 Absent Ms. Marisela Ruiz  
 Yes Mr. Daniel Urrutia

## **16.A. MINUTES**

### **16.A.1. Approval of the July 11, 2017 CVUHSD Governing Board Minutes**

### **16.A.2. Approval of the August 8, 2017 CVUHSD Governing Board Minutes**

## **16.B. BUSINESS SERVICES DIVISION**

### **16.B.1. Approval of Payroll "A" Warrants for July 2017**

Rationale:

The attached list of payroll warrant registers represents payment of salaries to employees for the period from July 1, 2017 to July 31, 2017 in the amount of \$2,847,019.62.

### **16.B.2. Approval of Payroll "A" Warrants for June 2017**

Rationale:

The attached list of payroll warrant registers represents payment of salaries to employees from June 1, 2017 through June 30, 2017.

### **16.B.3. Approval of Commercial "B" Warrants July 2017**

Rationale:

The attached list of commercial warrant registers represents payment to vendors as per Board Approval. Total amount of \$6,025,560.07 is for July 1, 2017 through July 31, 2017.

### **16.B.4. Approval of Purchase Order Report**

Rationale:

The following are purchase orders incurred by the district during the period of March 1, 2016 through June 30, 2017.

-All 2016-2017 purchase order numbers begin with "PO2017" and follow with 5 digit numbers:

\*Fund 01 General Fund: 00014, 00019, 00022, 00025, 00026, 00030, 00040, 00183, 00202, 00209, 00219, 00236, 00237, 00239, 00264, 00313, 00314, 00316, 00350, 00382, 00386, 00388, 00403, 00418, 00451, 00479, 00487, 00494, 00543, 00574, 00591, 00613, 00619, 00621, 00672, 00709, 00801, 00893, 00894, 00933, 00949, 01037, 01059, 01084, 01093, 01097, 01276, 01279, 01332, 01371, 01454, 01459, 01555, 01648, 01662, 01688, 01712, 01731, 01737, 01741, 01746-01806, 01808-01817, 01819-01856, 01858, 01862-01874, 01876-01905, 01908-01911, 01914-01941, 01943-02034, 02038-02040, 02042-02050, 02052-02119, 02121-02168, 02170-02177, 02180-02283, 02285-02296, 02298-02307, 02310-02425, 02430, 02432-02518, 02527-02532

\*Fund 11 Adult Education Fund: 02169, 02284

\*Fund 13 Cafeteria Fund: 00162, 00163, 00165, 00222, 00224, 00227, 00506, 00709, 00740, 00744, 01097, 01420, 01745, 01857, 01898, 01913, 01942, 02162, 02416, 02467

\*Fund 21 Building Fund: 00007, 00011, 00012, 00036, 01506, 01563, 01566, 01807, 01818, 01849, 01859-01861, 01875, 01906, 01907, 01912, 01982, 02035-02037, 02051, 02120, 02178, 02179, 02210, 02277, 02278, 02297, 02308, 02309, 02426-02429, 02431, 02519-02526

-All 2017-2018 purchase order numbers begin with "PO2018" and follow with 5 digit numbers:

\*Fund 01 General Fund: 00001-00025

**16.B.5. Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo**

Rationale:

The District requests approval for special services with Atkinson, Andelson, Loya, Ruud & Romo, a professional law corporation.

**16.B.6. Ratification of Agreement with School Services of California for Fiscal and Management Information Services**

Rationale:

School Services of California (SSC) is a private consulting firm that provides invaluable information in regards to finance, legislation, school budgeting, general fiscal issues and state mandates to school districts throughout the State of California. Their expertise and guidance has assisted the Centinela Valley Union High School District in developing budgetary guidelines and long-range financial forecasting assumptions.

In the area of mandated reimbursement claims, SSC provides quarterly reports on the newest mandated claims and filing instructions, as well as comprehensive workshops and handbooks. Over the years, the District has benefited greatly from their service.

**16.B.7. Approval of Agreement with Cart Mart, Inc.**

Rationale:

The District is requesting approval of agreement with Cart Mart, Inc. to provide preventative maintenance and services on all the carts throughout the District.

**16.B.8. Ratification of SmarteTools Software License and Maintenance Agreement**

Rationale:

The District requests ratification to renew the software license and maintenance agreement for SmarteFinance and SmarteHR.

**16.B.9. Approval of Proposal from Daily Breeze to Advertise the Notice Calling for Bids for the Hawthorne High School Phase 2 Woodshop Addition Project - Bid Number 17-002**

Rationale:

Request to approve the proposal from Daily Breeze to advertise the notice calling for bids for the Hawthorne High School Phase 2 - Woodshop Addition project.

**16.B.10. Ratification of Proposal from American Fence Company, Inc. to Provide Temporary Fencing for the Hawthorne High School Phase 2 Woodshop Addition Project**

Rationale:

Request to ratify proposal from American Fence Company, Inc. to Centinela Valley Union High School District to provide temporary fencing for the Hawthorne High School Phase 2 Woodshop Addition Project.

**16.B.11. Approval of Proposal #5786 from State Electric, Inc. for the Hawthorne High School Phase 2 - Wood Shop Addition Project - Bid Number 17-002**

Rationale:

Request to approve the proposal #5786 from State Electric, Inc. to install power and data to the construction trailer for the Hawthorne High School Phase 2 - Wood Shop Addition project Bid Number 17-002.

**16.B.12. Approval of Escrow Agreement between Centinela Valley Union High School District and Empyrean Plumbing, Inc. and Pacific Western Bank**

Rationale:

Request to approve the escrow agreement between Centinela Valley Union High School District and Empyrean Plumbing, Inc. and Pacific Western Bank for the Lawndale High School Phase 3 Academic Building C, Bid 17-001, Bid Package 09 Plumbing.

**16.B.13. Approval of Escrow Agreement between Centinela Valley Union High School District and Inland Building Construction Companies, Inc. and Citizens Business Bank**

Rationale:

Request to approve the escrow agreement between Centinela Valley Union High School District and Inland Building Construction Companies, Inc. and Citizens Business Bank for the Lawndale High School Phase 3 Academic Building C, Bid 17-001, Bid Package 04 General Construction.

**16.B.14. Approval of Escrow Agreement between Centinela Valley Union High School District and K.A.R. Construction Companies, Inc. and Citizens Business Bank**

Rationale:

Request to approve the escrow agreement between Centinela Valley Union High School District and K.A.R. Construction Companies, Inc. and Citizens Business Bank for the Lawndale High School Phase 3 Academic Building C, Bid 17-001, Bid Package 05 Structural Concrete.

**16.B.15. Approval of Escrow Agreement between Centinela Valley Union High School District and Whitehead Construction, Inc. and California Bank and Trust**

Rationale:

Request to approve the escrow agreement between Centinela Valley Union High School District and Whitehead Construction, Inc. and California Bank and Trust for the Lawndale High School Phase 3 Academic Building C, Bid 17-001, Bid Package 17 Hollow Metal Doors and Frames.

**16.B.16. Approval of Change Order Number One to the Agreement of 1st California Construction, Inc. for the Leuzinger High School Flooring Replacement Project - Bid No. 17-003**

Rationale:

Request to approve change order number one to the agreement of 1st California Construction, Inc. for the Leuzinger High School Flooring Replacement Project - Bid No. 17-003.

**16.B.17. Approval of Change Order Number One to the Agreement of KG Axis, Inc. for the Leuzinger High School Thompson Gym Bleacher Replacement Project - Bid No. 16-002**

Rationale:

Request to approve change order number one to the agreement of KG Axis, Inc. for the Leuzinger High School Thompson Gym Bleacher Replacement Project at - Bid No. 16-002.

**16.B.18. Approval of Change Order Number One to the Agreement between State Electric, Inc. and Centinela Valley Union High School District for the Lawndale High School Phase 3 Interim Housing, Bid 17-009**

Rationale:

Request to approve Change Order number one to the agreement between State Electric, Inc. and Centinela Valley Union High School District for the Lawndale High School Phase 3 Interim Housing, Bid 17-009.

**16.B.19. Approval of Notice of Completion for State Electric, Inc. for the Lawndale High School Phase 3 Interim Housing, Bid 17-009**

Rationale:

Request to approve the Notice of Completion for State Electric, Inc. and release the retention monies for the Lawndale High School Phase 3 Interim Housing, Bid 17-009.

**16.B.20. Approval of Notice of Completion for AMPCO Contracting, Inc. for the Lawndale High School Abatement and Demolition of Buildings 3 and 4, Bid 17-008**

Rationale:

Request to approve the Notice of Completion for AMPCO Contracting, Inc. and release the retention monies for the Lawndale High School Abatement and Demolition of Buildings 3 and 4, Bid 17-008.

**16.B.21. Ratification of Proposal with AGM Construction to Remodel Bathroom and Install Lineal Base in Classroom at Leuzinger High School (Larch Village)**

Rationale:

Request to ratify proposal with AGM Construction to remodel bathroom and install lineal base in classroom at Leuzinger High School (Larch Village).

**16.B.22. Ratification of Proposal with AGM Construction to Install TV Monitors at Leuzinger High School**

Rationale:

Request to ratify proposal with AGM Construction to install TV monitors at Leuzinger High School.

**16.B.23. Ratification of Proposal with South Bay Landscaping for Installation of Weed Barrier at Hawthorne High School**

Rationale:

Request to ratify estimate with South Bay Landscaping to install weed barrier at Hawthorne High School.

**16.B.24. Ratification of Estimate with South Bay Landscaping to Repair Planter and Irrigation at Leuzinger High School**

Rationale:

Request to ratify estimate with South Bay Landscaping to repair planter and irrigation at Leuzinger High School.

**16.B.25. Approval of Deductive Change Order Number One to the Agreement between AMPCO Contracting, Inc. and Centinela Valley Union High School District for the Lawndale High School Abatement and Demolition of Buildings 3 and 4, Bid 17-008**

Rationale:

Request to approve Deductive Change Order number one to the agreement between AMPCO Contracting, Inc. and Centinela Valley Union High School District for the Lawndale High School Abatement and Demolition of Buildings 3 and 4, Bid 17-008.

**16.B.26. Approval of Quote with BSI Sport Turf Management to Install Batting Cage at Leuzinger High School**

Rationale:

Request to approve a quote with BSI Sports Turf Management to install batting cage at Leuzinger High School.

**16.B.27. Approval of Quote with BSI Sport Turf Management for Dethatching Baseball and Softball Outfields at Hawthorne High School**

Rationale:

Request to approve a quote with BSI Sports Turf Management to dethatch baseball and softball outfields at Hawthorne High School.

**16.B.28. Approval of Agreement with United Site Services for Rental Equipment**

Rationale:

Request to approve agreement with United Site Services for rental equipment.

**16.B.29. Approval to Renew Agreement with Cintas Corporation**

Rationale:

Request to approve renewal of agreement with Cintas Corporation to provide uniforms for all Maintenance and Operations staff.

**16.B.30. Approval of Notice of Completion for Herk Edwards and Release the Retention Monies for Leuzinger High School for Gym Bleacher Replacement**

Rationale:

Request to approve the Notice of Completion for Herk Edwards and release the retention monies for Leuzinger High School for gym bleacher replacement.

**16.B.31. Approval of Notice of Completion for AGM Construction and Release the Retention monies for the Construction of Three New Offices at Lawndale High School for Lloyde Wellness Center**

Rationale:

Request to approve the Notice of Completion for AGM Construction and release the retention monies for Lawndale High School on the construction of three new offices for Lloyde Wellness Center.

**16.B.32. Approval of Agreement with National Demographics Corporation (NDC)**

Rationale:

The District requests approval to contract services with National Demographics Corporation for demographer services.

**16.C. EDUCATIONAL SERVICES DIVISION**

**16.C.1. Approval of Donation from WEPAY**

Rationale:

Leuzinger High School would like to accept a donation from WEPAY in the amount of \$2,919 for the General Fund. A thank-you letter will be sent to the donor.

**16.C.2. Approval of Donation from Leslie Ann Momoda and James Barrie**

Rationale:

Hawthorne High School would like to accept a donation from Leslie Ann Momoda and James Barrie in the amount of \$2,000 for the Vie Leonard Scholarship Fund. A thank-you letter will be sent to the donor.

**16.C.3. Approval of Donation from Project Lead the Way**

Rationale:

Hawthorne High School would like to accept a donation from Project Lead the Way in the amount of \$10,000 for the Project Lead the Way program. A thank-you letter will be sent to the donor.

**16.C.4. Approval of Donations from Various Donors**

## Rationale:

CVUHSD would like to accept donations from various donors to support CVUHSD students and educational programs. A thank-you letter will be sent to the donors.

**16.C.5. Approval of Educational Services Agreements/Contracts for 2017-2018 School Year**

## Rationale:

Approval of agreements/contracts from the following vendors is requested: Hero K12, LLC, Kaiser Permanente, Coaching Excellence in Organizations, LLC, Regents of University of California, Parent Engagement Advisors, 806 Technologies - Title 1 Crate, PowerSchool Group, LLC, Allison Fitzhugh, San Joaquin County Office of Education, Shmoop, Turnitin, Instructure (Canvas), Blackboard Connect, Edlio, FitnessGram, GoGuardian, Illuminate, Infobase, Flipster (Ebsco), National Student Clearinghouse, Overdrive, SBWIB, Groupo CRECER, Bridge Builders Network, LA County Arts Ed Collective School District Advancement Grant, and Inspiration 52.

**16.C.6. Approval of Special Education Department Agreements/Contracts for 2017-2018 School Year**

## Rationale:

Approval of agreements/contracts from the following vendors is requested: Maxim Staffing Solutions, Collaborative Physical Therapy, ECF Kayne Eras Center, Shabani Institute and Haynes Family of Programs - S.T.A.R. Academy.

**16.C.7. Approval of the Agreement with UCLA Extension to Provide a Clear Induction Credential Program for CVUHSD Teachers**

## Rationale:

Following the dissolution of the Lawndale-Lennox-Hawthorne-Centinela Valley BTSA Induction Consortium in June 2014, CVUHSD actively pursued a means of continuing to support and assist CVUHSD teachers in earning their clear credentials. Therefore, the Centinela Valley Union High School District partnered with the UCLA University Induction Clear Credential Program to provide our teachers with a high-quality, no-cost means of earning a clear credential while employed in our District. This is a unique partnership and, as such, the enrollment process for CVUHSD employees has been significantly streamlined. One of the most beneficial aspects of this partnership is the opportunity for special education teachers to clear their Education Specialist credentials, an offering never made available through our local consortium.

CVUHSD will augment the UCLA University Induction Clear Credential Program by providing on-site Mentor Teachers who will support credential candidates in their online coursework, as well as provide candidates with observation feedback, instructional coaching, and professional mentorship.

**16.C.8. Approval of Nonpublic Nonsectarian School Master Contract and Individual Service Agreements with Switzer Learning Center, Torrance, California for the 2017-2018 School Year**

## Rationale:

Students who reside in Centinela Valley Union High School District may be recommended to attend Switzer Center, State Certified Non-public school in Torrance, California during the 2017-2018 school year. The Master Contract and Individual Service Agreements will allow Centinela Valley students to attend Switzer Learning Center.

**16.C.9. Approval of Nonpublic Nonsectarian School Master Contract and Individual Service Agreements with Hawthorne Academy in Hawthorne, California for the 2017-2018 School Year**

## Rationale:

Students who reside in Centinela Valley Union High School District may be recommended to attend Hawthorne Academy, State Certified Non-Public School in Hawthorne, California during the 2017-2018 school year. The Master Contract and Individual Service Agreements will allow Centinela Valley students to attend Hawthorne Academy.

**16.C.10. Memorandum of Understanding (MOU) Between Centinela Youth Services (CYS) and Centinela Valley Union High School District (CVUHSD)****Rationale:**

Centinela Youth Services (CYS) is a community organization that provides the District with services as alternatives to arrest, expulsion, and suspension. Provided services include: Victim Offender Restitution Services; Everychild Restorative Justice Center; Family Mediation; Peer Mediation. This Memorandum of Understanding (MOU) Is evidence that CYS and Centinela Valley Union High School District (CVUHSD) intend to work together toward the mutual goal of providing services to parents and students enrolled in the district in order to strengthen parents' ability to foster healthy development in their children and to improve student behavior and academic success. Both parties agree that the provision of services described herein is contingent upon the availability of funding. CYS agrees to 1. Provide Families to Resolve Situations (FARS) and 2. Provide Victim/Offender Restitution Services (VORS).

**16.D. HUMAN RESOURCES DIVISION****16.D.1. Approval of Law Enforcement Services Agreement with the City of Hawthorne Police Department to Provide a School Resource Deputy at Hawthorne High School****Rationale:**

District requests to approve agreement with the City of Hawthorne which authorizes the Hawthorne Police Department to provide a School Resource Deputy to patrol campus grounds at Hawthorne High School. The effective date of this agreement is July 1, 2017 through June 30, 2018.

**16.D.2. Classified Personnel****16.D.2.1. Approval of Classified Personnel Items****Rationale:**

Below are recommended personnel actions presented to the Board of Trustees for consideration

**16.D.2.2. Approval of Classified Personnel - LOA/FMLA****Rationale:**

Below are recommended personnel actions presented to the Board of Trustees for consideration.

**16.D.3. Certificated Personnel****16.D.3.1. Approval of Certificated Personnel Items****Rationale:**

Below are recommended personnel actions presented to the Board of Trustees for consideration.

**16.D.3.2. Approval of Certificated Personnel Items - FMLA/LOA****Rationale:**

Below are recommended personnel actions presented to the Board of Trustees for consideration.

**17. PUBLIC COMMENTS: NON-AGENDA ITEMS****Minutes:**

Martha Prieto, community member and CVUHSD parent, addressed the board asking for direction to parents as how parents can be more involved, and how to understand board meetings and agenda more clearly.

**18. COMMENTS FROM THE BOARD****Minutes:**

There were no comments from the Board.

## **19. FUTURE ITEMS FOR CONSIDERATION**

Minutes:

Regarding the Rice Auditorium ribbon-cutting ceremony, Ms. Ramos commented: "I think it's a great fundraising idea. Dr. Brown is to, and I want for to name the seats, you know. It's a great way to create funds especially in that auditorium, more than all of them is, I think. So, we had spoken about it at some time before this happened. So, I'm excited about that."

Ms. Ramos also mentioned ELD/LTEL mentor program and the board meetings at high schools.

Regarding the board meetings at high schools, Ms. Ramos commented: "I think we are going to continue with our road trip we're going to start with our road trip next month to be determined what high school, but we will be going out to high schools. Little late this month because we have developing, you know, things in the media, so I want it available to them at our school sites, so I'll leave that to the public too, that can be comments that's made for the record. We should have done our road show in one of the sites this month that would have allowed us to do one at each site before the Christmas break, however, again, due to the possible people wanting to join us, I didn't want to make it at the site, look like we are you know, they are going to have to chase us around, so we made it here, but we are going to try to keep up and make it at one of the sites. So, we'll get together and we'll decide what site is next, and we'll do that next time. This is actually the creation of past president Rojas and I think this is an amazing idea. We have such a blast."

## **20. ADJOURNMENT**

Minutes:

With no further business to come before the Board, Mr. Rojas made a motion to adjourn the meeting, seconded by Ms. Ramos (Vote: 4-0). President Ramos adjourned the meeting at 7:07pm.

Respectfully submitted,

Gregory O'Brien, Ph.D., Superintendent  
Secretary to the Board